

Equipment Loan Request

For introducing Japanese culture at local schools, International Day events and similar activities

1 Applicant

Name Individual or organization	
Phone	
Email	

2 Details of the Request

Purpose of use	
Location of use	
Dates requested Pick-up to return	

3 Items Requested

Available items: kamishibai (picture-card storytelling) / happi coats / sports day equipment (bean bag toss set, tug-of-war rope and others) / usu and kine (mortar and mallet for pounding mochi) / spinning tops / CDs of Japanese songs. Other items may also be available — please ask.

No.	Item	Quantity

4 Acknowledgements

- ☐ I will return the items in their original condition, including laundering where applicable.
- ☐ Items are lent free of charge in principle. Should any item be damaged, I will cover the cost of repair or replacement.
- ☐ I will not use the items for personal or commercial purposes.
- ☐ After the activity I will send a brief report with photographs to the school office, and I consent to that report being featured on the school website.

Date	/ /	Name (signature)	
------	-----	------------------	--

Please send to School Office info@nyikuei.org

New York Ikuei Gakuen 8 West Bayview Avenue, Englewood Cliffs, NJ 07632 Phone (201) 947-4832